**Collaboration Tools Activity**

**I. Tour of Collaboration Tools**

A. Tour Google Docs

Video - Google Docs

B. Tour Wikispaces and Edublogs

C. The Difference between Wikis and Blogs   
 Refer to the handout on this topic

**II. Processing Activity**

A. Explore the Collaboration Tools - Google Docs, Wikispaces, and Edublogs

B. Using Google Docs

Refer to the Google Doc URL the trainer provided at the beginning of the training session and click on the link. (This link may be on a wiki or on a handout emailed to you.) For additional support in using Google Docs refer to the tutorial in the Appendix.

C. Collaboration Prompt

*How might you integrate these collaboration tools in your instruction?*

Consider the following when answering: **Applications** (using the tools in various grade levels and content areas), **Barriers** (limitations with equipment, time, etc.) and **Cautions** (advice, tips, suggestions, and examples of the tools)